



Academic Notes

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Class Time

Going to class is a critical part of the teaching/learning process.

Go to class

Be on time

Be respectful of the professor and your classmates

Participate

Ask questions

Answer questions

Take notes

Studies show long-hand is preferable to typing

Focus on the key points

If your professor provides notes – print them out 4 or 6 to a page. Use these to highlight critical items and add your own notes to. You'll spend less time writing and more time listening.

Set aside a few minutes to review your notes at the end of the day